OVERALL SIZE 18"
THIS PANEL OVERALL SIZE 9"
SAFE AREA 17.625"
THIS PANEL SAFE AREA 8.625"

PITTCRAFT PRINTING

Presentation Folder

Finished Size 9" x 12"
Flat Size Before folding is 19.5" x 16"
Each Pocket is 9" x 4"

Front Cover/Outside

Text & Pictures need oriented to match text direction on each panel. Please note artwork on pockets will be viewed correctly once folder is completed if the artwork matches the below/rotated orientation.

Center artwork horizontally within this panel at 14.25" from left edge of document.

This template is set up with standard 1/8" bleed & 3/16" safe area. Please keep all live content within the green 3/16" safe area to ensure that it is not lost when document is diecut and folded. All elements of document should be in CMYK at 300dpi for best print quality.

Red line shows where all background content should be pulled out past the document edges to ensure that each image prints past the document size.

Tabs/Glue Area will white and will not have any printing. To create pockets the material on bottom of the sheet is folded up and then glued together to create a pocket.

This document has been set up using the Master pages & the Layer pallet so that the template cannot be altered unintentionally. Do not embed links, always package InDesign documents before submitting to the printer.

DELETE OR TURN OFF THIS LAYER BEFORE SUBMITTING ARTWORK.

Back Cover

Text & Pictures need oriented so this information can be read.

Center artwork horizontally within this panel at 5.25" from left edge of document.

OVERALL SIZE 16"
THIS PANEL OVERALL SIZE 12"
SAVE AREA 15.625"
THIS PANEL SAFE AREA 11.625"

Inside Right Pocket

Text & Pictures need oriented so this information can be read.

Center artwork horizontally within this panel at 5.25" & vertically at 14" from the top left edge of document

BLUE LINE IS TO SHOW PLACEMENT OF BUSINESS CARD.
BLACK LINES SHOW THE DIELINE PLACEMENT AND DO NOT PRINT.

Inside Left Pocket

Text & Pictures need oriented so this information can be read.

Center artwork horizontally within this panel at 14.25" & vertically at 14" from the top left edge of document

BLUE LINE IS TO SHOW PLACEMENT OF BUSINESS CARD.
BLACK LINES SHOW THE DIELINE PLACEMENT AND DO NOT PRINT.

OVERALL SIZE THIS PANEL 9"
THIS PANEL SAFE AREA 8.625"

OVERALL SIZE THIS PANEL 4"
THIS PANEL SAFE AREA 3.625"